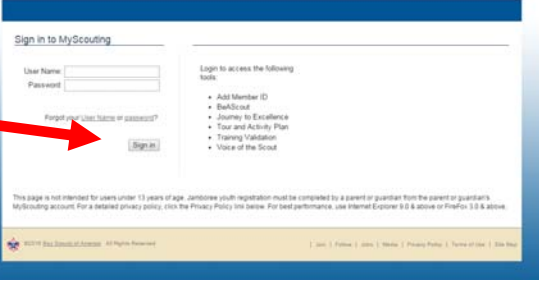

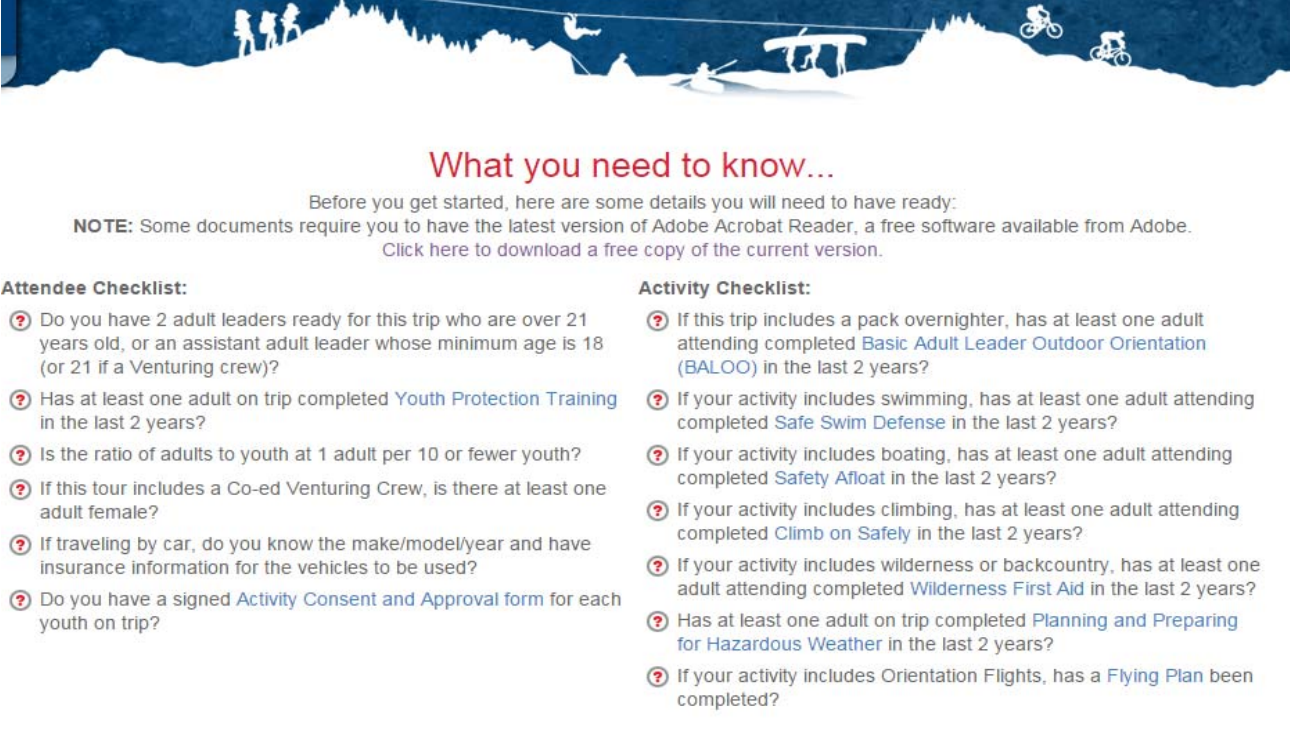


Guidesheet: Completing a Tour & Activity Permit (TAP)

Note: You must be a registered leader with the Unit to complete.

Instructions	Visuals
<p>1 Log into https://myscouting.scouting.org</p>	
<p>2 Select the Tour and Activity Plan Hyperlink on the left side:</p>	
<p>3 Review the tour Permit Checklist Requirements:</p>	 <p style="text-align: center;">What you need to know...</p> <p style="text-align: center;">Before you get started, here are some details you will need to have ready:</p> <p style="text-align: center;">NOTE: Some documents require you to have the latest version of Adobe Acrobat Reader, a free software available from Adobe. Click here to download a free copy of the current version.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Attendee Checklist:</p> <ul style="list-style-type: none"> ② Do you have 2 adult leaders ready for this trip who are over 21 years old, or an assistant adult leader whose minimum age is 18 (or 21 if a Venturing crew)? ② Has at least one adult on trip completed Youth Protection Training in the last 2 years? ② Is the ratio of adults to youth at 1 adult per 10 or fewer youth? ② If this tour includes a Co-ed Venturing Crew, is there at least one adult female? ② If traveling by car, do you know the make/model/year and have insurance information for the vehicles to be used? ② Do you have a signed Activity Consent and Approval form for each youth on trip? </div> <div style="width: 45%;"> <p>Activity Checklist:</p> <ul style="list-style-type: none"> ② If this trip includes a pack overnighter, has at least one adult attending completed Basic Adult Leader Outdoor Orientation (BALOO) in the last 2 years? ② If your activity includes swimming, has at least one adult attending completed Safe Swim Defense in the last 2 years? ② If your activity includes boating, has at least one adult attending completed Safety Afloat in the last 2 years? ② If your activity includes climbing, has at least one adult attending completed Climb on Safely in the last 2 years? ② If your activity includes wilderness or backcountry, has at least one adult attending completed Wilderness First Aid in the last 2 years? ② Has at least one adult on trip completed Planning and Preparing for Hazardous Weather in the last 2 years? ② If your activity includes Orientation Flights, has a Flying Plan been completed? </div> </div>
<p>4 Follow the attached "Tour_and_Activity_Plan-User-Instructions.pdf" Insert the Council, District, Unit, and Event Leader information, as follows: Council: San Diego-Imperial District: Rancho-Coastal Unit: Select "Troop" for Boy Scouts Note: You will need Driver, Vehicle, and Insurance Information for all Drivers.</p>	